

Gilfach Goch Community Council Training Plan

The purpose of the training plan is for Gilfach Goch Community Council to be as effective and efficient as possible when exercising its functions. It is important that the Council should regularly review whether there are opportunities to improve our administration and governance so that we are better able to perform our responsibilities to serve our community.

Section 67 of the Local Government (Wales) Act 2021 requires community councils to make and publish a plan about the training provision for its members and staff. The first training plan must be ready and published by 5 November 2022.

Training for Councillors

Rhondda Cynon Taff County Borough Council offered a Code of Conduct training session on 20 June 2022 via Zoom.

Councillors are provided with access to:

The Good Councillors Guide produced by One Voice Wales.

They are also provided with basic presentations, also prepared by One Voice Wales which include:

- Induction
- Code of Conduct
- Local Government Finance
- Health and Safety
- The Council as an employer
- Understanding the Law
-

All Councillors should complete the initial training above within six months of their appointment. A training needs analysis will be completed with Councillors in early 2023 to determine what training they receive next.

In addition, Councillors are encouraged to request online / face-to-face training by visiting the One Voice Wales page to see the current training schedule. Councillors are also forwarded these training opportunities frequently via e-mail.

Welsh lessons are available from week commencing 12 September 2022. A 32 week course at a cost of £45.

Office Based Employee – Clerk and Responsible Finance Officer

The following training is applicable to the above post

Certificate in Local Council Administration at a cost of £410.

Introduction to Local Council Administration (not required if someone holds a CILCA qualification). At a cost of £120.

Other Employees – Outdoor Assets Caretaker

Training for equipment needed at the allotment

Orange Forestry Ltd Treforest - £175

Cost

£1000 will be budgeted each year for the next 5 years.

Training Plan written: 7 July 2022

Review date: July 2023

Statutory Review Date: 3 months after Council Elections

Approved by Full Council: 12 October 2022